

**AGENDA AND SUPPORTING PAPERS
FOR COUNCIL'S NOVEMBER MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL
388 MAIN SOUTH ROAD, GREYMOUTH**

MONDAY, 9 NOVEMBER 2015

The programme for the day is:

10.30 a.m: **Resource Management Committee Meeting**

On completion of RMC Meeting: **Council Meeting**

Presentation: **Te Runanga O Makaawhio**

Councillor Workshop: **Coastal Plan**

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Monday, 9 November 2015**

P. EWEN
CHAIRPERSON

M. MEEHAN
Planning and Environmental Manager

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.	1 – 4	MINUTES 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 20 October 2015
3.		PRESENTATION
4.		CHAIRMAN’S REPORT
5.		REPORTS
		5.1 Planning and Environmental Group
	5 – 6	5.1.1 Planning & Environmental Manager’s Report
		5.2 Consents and Compliance Group
	7 – 8	5.2.1 Consents Monthly Report
	9 – 10	5.2.2 Compliance & Enforcement Monthly Report
		6.0 GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 20 OCTOBER 2015, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

P. Ewen (Chairman), A. Robb, A. Birchfield, P. McDonnell, T. Archer, N. Clementson, S. Challenger, J. Douglas

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), M. Meehan (Planning & Environmental Manager), R. Mallinson (Corporate Services Manager), J. Adams (Consents & Compliance Manager), J. Pullen (Minutes Clerk)

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

There was no public forum.

3. MINUTES

Moved (Robb / Archer) *that the minutes of the previous Resource Management Committee meeting dated 8 September 2015, be confirmed as correct.*

Carried

Matters Arising

There were no matters arising.

PRESENTATION

Mark Davies addressed the meeting. Mr Davies stated that he is the new Regional Director for the Department of Conservation (DoC), and is based on the West Coast. Mr Davies stated that he is not new to DoC or this role but is new to the region. He previously worked in this role in the central North Island. Mr Davies stated that both DoC and WCRC have slightly different statutory obligations and different responsibilities but if there is a shared vision then this is where both parties will be able to communicate. Mr Davies stated that as long as the parties are open and honest and trust each other then a no surprises relationship can be made. Cr Birchfield stated that WCRC did not see much collaboration between the parties with regard to the Wetlands issues. Cr Birchfield stated that DoC imposed their wetlands list onto land against WCRC's wishes and this cost Council a lot of money. He stated that this did not go down well with the locals and he has been very vocal about this. Mr Davies advised that DoC participated in a Hui with WCRC staff last week on the Land and Water Plan. Mr Davies stated that he is very clear on his department's legislation (the Conservation Act) and Council's legislation (the Resource Management Act). He stated that RMA and concession processes are very important to DoC to ensure that statutory processes are managed efficiently. Mr Davies is very mindful that ratepayers and tax payers are the same people as in the end we all serve New Zealand. He stated that the last thing he wants to see is ratepayer and tax payer money being wasted because DoC and WCRC can't agree. Cr Ewen stated that he was surprised to read that the council operated quarries in South Westland are going to be prohibited from access. Cr Ewen stated he was also surprised to read of the additional 65,000 hectares to the Kahurangi National Park in Buller. Cr Ewen stated that dialogue needs to happen first as he is not happy to be reading about this. M. Meehan advised that the issue with the quarries in South Westland has come from New Zealand Petroleum and Minerals and not DoC. Mr Davies stated that one of the reasons he wanted to speak to Council today is that he is

very mindful that his predecessor left over a year ago and there is now a bit of a void. Mr Davies advised that one of his objectives is to have regular face to face meetings both at a CEO level and at a Chair and Council level. He stated that this region had been led out of Nelson and the re-establishment of its role acknowledges that the last year has not been great. Cr Ewen stated it is good to see DoC back on the West Coast. Cr Ewen thanked Mr Davies for his presentation. Mr Davies stayed on for the rest of the meeting.

4. CHAIRMAN'S REPORT

Cr Ewen reported that he attended four tender openings during the reporting period. He also noted he had fielded calls from constituents on a couple of issues with regard to run off.

Moved (Ewen / Robb)

Carried

5. REPORTS

5.1 PLANNING AND ENVIRONMENTAL GROUP

5.1.1 PLANNING AND ENVIRONMENT MANAGERS REPORT

M. Meehan spoke to this report and advised that a Hui was held last week with Iwi and DoC to discuss issues that were raised during the pre-consultation phase for the Land and Water Plan. These issues were about wetlands and whitebait. M. Meehan advised that Iwi may wish to discuss these issues at the next council meeting. J. Douglas advised that matters are currently in Paul Madgwick's (Chair of Makaawhio) hands and this will be discussed at the next meeting.

M. Meehan reported that a lot of good feedback has been received on the Draft Coastal Plan and the drafting of changes is almost complete. M. Meehan stated that the Hui's that have been held with Iwi have been very beneficial and good dialogue with the district councils and DoC has been had. M. Meehan advised that he is aiming to have a workshop at the next council meeting to get further direction on the draft plan.

M. Meehan reported that 72 submissions have been received on the Proposed Regional Policy Statement (RPS) and the summary of submissions is almost complete. M. Meehan advised that he is looking to get this out in the next month; it will then open for ten days for people to make further submissions. These submissions will then be collated and brought back to Council.

M. Meehan advised that the Environmental Reporting Act was passed through Parliament on 24 September. He advised that this is a way of linking in our information with what the Government is producing as part of their synthesis reports for MfE. M. Meehan advised that there is no requirement for regional councils to do any additional monitoring which is was our major concern when it was first released in 2011. M. Meehan answered questions from Councillors.

Moved (Archer / Clementson) *that the report is received.*

Carried

5.1.2 REGIONAL PEST PLANT MANAGEMENT REVIEW

M. Meehan spoke to this report. He introduced Cameron Doake, Council's Biosecurity Officer, to the meeting. M. Meehan advised that C. Doake put this report together to ascertain direction as to where to from here with regard to the Pest Management Plan for the future. M. Meehan advised that that last review was done in 2010. M. Meehan advised that now that the National Policy Direction (NPD) is to hand, this will provide clarity for the future. M. Meehan explained the process and advised that the NPD has been worked through in conjunction with regional councils and other agencies. C. Doake displayed a PowerPoint presentation to the meeting and spoke to the presentation. He answered questions from councillors. M. Meehan stated that it is timely that M. Davies is present as Council has a very good relationship with DoC regarding pest plants. M. Meehan advised that Weedbusters (DoC advocacy officers) have been doing work around the region especially in areas of farmland and areas where pest plants are impacting on biodiversity values on DoC land. M. Meehan stated that C. Doake works closely with DoC, as they have a big stake in this area and they have a lot of sites where weed

control work is being done on a regular basis. C. Doake holds regular meetings with Weedbusters to ensure he is keeping up with the work they are doing. C. Doake spoke extensively about the work that is being done to prepare for the review of the Pest Plant Management Review.

M. Meehan advised that council ran a pest plant forum in December last year and this is being done again for this year. M. Meehan stated that the forum will be an opportunity to kick off pre-consultation work on the review. M. Meehan advised that Iwi, DoC, district councils, NZTA, forest owners, Federated Farmers, Westland Milk Products and any other interested parties will be invited to the forum to discuss the NPD on the current strategy. Feedback will be sought and workshops will then be held with council in April next year with a view to gaining further direction. M. Meehan answered various questions from councillors. M. Davies commented that Minister Barry sees weeds as a huge threat to the country. He stated that ministers are now advocating for a greater emphasis on weed control because of the threat to both primary industries and to the values of the conservation state. Extensive discussion took place on pest plants.

Moved (Birchfield / McDonnell)

1. *That the report is received.*
2. *That Council agrees to the proposed consultation direction.*

Carried

5.1.3 REPORT ON THE FINDINGS OF RULES REDUCTION TASKFORCE

M. Meehan spoke to this report and stated that the findings of the Rules Reduction Taskforce have revealed that a lot of the rules are seen as unnecessary bureaucracy and some rules do not make sense. He gave examples of some of these types of rules. M. Meehan advised that the recommendations that the taskforce put in place, recommended that councils and central government have a can do attitude and have one consent officer processing an application through the whole process and proactively liaising with the applicant. M. Meehan assured the meeting that this council does have a can do attitude and because this council is quite small then generally it is one consent officer that is dealing with an application throughout the whole process. M. Meehan stated that J. Adams's staff are very helpful towards consent applicants. He stated that this council has a "red carpet not red tape" approach. M. Meehan stated that council completely agrees with MfE consulting with councils early on in the development of NPS's and NES's. M. Meehan stated that through plan changes, council has tried to capture minor activities where resource consents are not required, such as the culvert and bridge rule that was put into the Land and Water Plan. M. Meehan stated that the change to this rule allowed farmers to keep their stock out of the waterways without extra red tape, and this was a win win situation.

Moved (Archer / Challenger) *that the report is received.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

J. Adams spoke to this report and advised that two site visits were carried out. He reported that 15 consents were granted including the one for MBD Contracting Ltd. J. Adams advised that this consent has a lot of activities on it because MBD has taken on the consents that were held by Sicon Ferguson Ltd.

J. Adams answered various questions from Councillors including a question from Cr McDonnell relating to a resource consent for an access track in a Schedule 2 wetland. J. Adams responded that a site visit was made, the applicant sought biodiversity advice and it was confirmed that this was not a Schedule 2 wetland. J. Adams advised that this was the seventh application to do work in a Schedule 2 wetland and they have all been granted.

Moved (Archer / Birchfield) *that the October 2015 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

J. Adams spoke to this report and advised that 115 site visits were made during the reporting period with a considerable number of these inspections for whitebait stands. 21 complaints were received with four of these complaints being unsubstantiated.

J. Adams reported that four abatement notices and four infringement notices were issued during the reporting period. He reported that a recommendation was made to prosecute a mine for unlawful discharge. Seven work programmes were received during the reporting period with five approved and others pending further information to be submitted. Two bonds were received during the reporting period.

J. Adams answered various questions from councillors.

Moved (Birchfield / Challenger) *that the October 2015 report of the Compliance Group be received.*

Carried

6.0 GENERAL BUSINESS

Cr Clementson thanked his fellow councillors and staff for agreeing to change the date for the council meeting to accommodate his request for a change of date.

Cr Ewen passed on his thanks to J. Adams on behalf of the Resource Management Committee. He wished J. Adams and his family all the best for his future.

The meeting closed at 11.38 a.m.

.....
Chairman

.....
Date

Prepared for: Resource Management Committee Meeting – 9 November 2014
 Prepared by: Michael Meehan - Planning and Environment Manager
 Date: 2 November 2015
 Subject: **PLANNING AND ENVIRONMENT MANAGERS REPORT**

Local Government New Zealand views on upcoming Resource Management Act reforms

Local Government New Zealand (LGNZ) is seeking feedback from councils on a range of changes that LGNZ considers should be made to the Resource Management Act (RMA). These include:

- Support for a national plan template with standard definitions, terms and format;
- Councils to retain discretion over the need for local provisions to deal with local issues;
- Prioritise the development of a National Policy Statement (NPS) or National Environment Standard (NES) for water and natural hazards;
- Add a requirement for councils to establish an arrangement with iwi, unless one already exists, that give iwi an opportunity to provide policy advice during the plan development process;
- Add managing significant risks associated with natural hazards to section 6 matters of national importance;
- Amend Section 106 to make it risk-based rather than related to the likelihood of a hazard event;
- Require a consent authority to refuse consent if there will be a significant increase in hazard risk;
- Extend the scope of Section 106 to include land use consents issued by regional councils;
- Remove the requirement for the Minister of Conservation to approve regional coastal plans;
- Enable changes to update or correct optional sections of plans e.g. explanations, to be fast-tracked and not have to go through the full First Schedule process;
- Amend the functions in Sections 30 and 31 to reduce the potential for duplication of regulation between the RMA, hazardous substances, building, and heritage protection Acts;
- Several amendments to consent, compliance and enforcement provisions;
- Amend Section 36 to provide flexibility in the charging regime to match the range of RMA functions listed in Section 36.

LGNZ also raises concerns around the length of time it is taking to complete RMA plans, the costs involved, and the use of independent hearing commissioners. The drafted position paper suggests that the option for appeals to be lodged with the Environment Court should only be on points of law, although LGNZ does not have a set view on this, and seeks feedback on a number of questions related to these issues.

Feedback is requested from councils by 13 November 2015. Staff will assess LGNZ's suggested changes, and draft a response to be circulated to Councillors for their comment.

Flood Warning

Site	Time of peak	Peak level	Warning Issued	Alarm threshold
Karamea River @ Gorge	18/10/2015 5 11:45	4495mm	18/10/2015 10:35	4000mm
Karamea River @ Gorge	22/10/2015 5 06:10	4354mm	22/10/2015 04:20	4000mm
Grey River @ Dobson	22/10/2015 5 07:55	3678mm	22/10/2015 04:55	3400mm
Waiho River @ SH6	12/10/2015 5 20:45	8223mm	12/10/2015 19:15	8000mm
Waiho River @ SH6	17/10/2015 5 07:45	8104mm	17/10/2015 06:45	8000mm
Waiho River @ SH6	21/10/2015 5 21:00	8052mm	21/10/2015 20:15	8000mm

RECOMMENDATION

That the report is received

Michael Meehan
Planning and Environment Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee
 Prepared by: Karen Glover - Consents & Compliance Administration Officer
 Date: 29 October 2015
 Subject: **CONSENTS MONTHLY REPORT**

CONSENTS**Consents Site Visits 7 - 28 October 2015**

DATE	NAME, ACTIVITY & LOCATION	PURPOSE
07/10/15	RC to be lodged – Hamish Rennie, Gold mining, Maori Gully Road	To undertake a site visit with the applicant to investigate a proposed gold mining operation.
08/10/15	PA to be lodged - Onsite wastewater discharge, North Beach, Cobden	To undertake a site visit with the applicant to assess the proposal against Rule 79 of the Regional Land and Water Plan.
14/10/15	RC-2015-0129 – NZ Garnet Ltd, Minerals mining, Mahinapua	To undertake a site visit with the applicant and the Department of Conservation to investigate a proposed mineral mining operation.
27/10/15	PA-2015-9016 – A & J Devine, Onsite wastewater discharge, Lake Brunner Road	To undertake a site visit with the applicant to assess the proposal against Rule 79 of the Regional Land and Water Plan.

Non-Notified Resource Consents Granted 7 - 28 October 2015

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2015-0118 RL & ME Humphris	To discharge treated dairy effluent to land from a dairy shed (DS) where it may enter surface water (St Georges Creek) and groundwater near DS115, Harihari.
RC-2015-0131 Bowater Farm Ltd	To undertake earthworks associated with humping and hollowing of land within a Schedule 2 Wetland, Whataroa. To undertake earthworks associated with humping and hollowing of land outside a Schedule 2 Wetland, Whataroa.
RC-2015-0138 Edward Wallace Birk	To undertake earthworks and vegetation clearance within a Schedule 2 Wetland, Okari Road, Westport.
RC-2015-0148 Joseph Gerard Keeney	To undertake earthworks associated with humping and hollowing in the Lake Brunner catchment.

Changes to and Reviews of Consent Conditions granted 7 - 28 October 2015

CONSENT NO, HOLDER & LOCATION	PURPOSE OF CHANGE/REVIEW
RC00387 Westland District Council Franz Josef	To change conditions for the Wastewater Treatment Plant relating to types of contaminants sampled, concentration limits and frequency of monitoring.

RC00388
Westland District Council
Fox Glacier

To change conditions for the Wastewater Treatment Plant relating to types of contaminants sampled, concentration limits and frequency of monitoring.

RC00389
Westland District Council
Haast

To change conditions for the Wastewater Treatment Plant relating to types of contaminants sampled, concentration limits and frequency of monitoring.

No Notified or Limited Notified Resource Consents were granted in the period 7 to 28 October 2015.

Notified Consents Updates

The submission period for the resource consent applications from Westland District Council for the continued operation of the Hokitika Wastewater Treatment Plant closes on Tuesday 10 November.

Public Enquiries

30 written public enquiries were responded to during the reporting period. 24 (80%) were answered on the same day, 5 (17%) the following day, and the remaining 1 (3%) no more than 10 working days later. 3 LGOIMA requests were responded to, all within the required timeframe.

RECOMMENDATION

That the November 2015 report of the Consents Group be received.

Chris Ingle
Chief Executive

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 9 November 2015
 Prepared by: Colin Helem - Senior Compliance Officer
 Date: 28 October 2015
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 32 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	14
Mining compliance & bond release	8
Complaint Related	10

Out of the 32 total site visits for the reporting period, 29 visits were compliant, 3 visits were non-compliant.

- **Mining visits**

6 alluvial gold mining inspections were carried out during the month. Two coal mining inspections were carried out during the month.

- **Whitebait**

Inspections on the Taramakau River were undertaken.

Complaints/Incidents between 7 October & 28 October 2015

The following 9 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome	INC/Comp
Earthworks within the Coastal Marine Area	Complaint regarding the burying of felled pine trees within the Coastal Marine Area.	Okuru	The site was investigated and the operator was found to have cleared pine trees at a beach front subdivision development. They had buried some trees along the beach front on their property and within the CMA. An abatement Notice was issued to cease the activity.	Complaint
Discharge to water	Complaint regarding a creek running discoloured with sediment.	Kumara	A Forestry logging operation had caused the discharge of sediment. The operator was issued with an abatement notice to cease the discharge and required to undertake remedial work.	Complaint
Discharge to water	Complaint regarding a creek discoloured with sediment.	Ruatapu	Site investigated and the complaint was unsubstantiated.	Complaint
Works within a riparian margin	Complaint that earthworks and vegetation clearance had been undertaken along the riparian margin of a stream.	Birchfield	Site investigated and established the operator had undertaken remedial work after the June flood event.	Complaint
Black Sand Mining	Complaint regarding a Black Sand Miner excavating from a restricted area.	Barrytown	The site was investigated and it was established that the miner was compliant with their resource consent conditions.	Complaint
Discharge to water	Complaint received that a discharge from an alluvial gold mining operation was discolouring a creek.	Ross	The site was investigated and the complaint was unsubstantiated.	Complaint
Gravel Extraction	Complaint received that a person extracting gravel from the wet bed of a creek was causing a discharge of sediment.	Reefton	The site was investigated and the complaint was unsubstantiated.	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Dead stock on beach	Complaint regarding a dead cow on the beach.	Hokitika	A contractor was organized to dispose of the cow.	Complaint
Discharge to water	Complaint received about diesel discharged into the Grey River.	Greymouth	The site was investigated and it was found that a small amount of diesel had been accidentally spilled which made its way to a storm drain and into the Grey River. Remedial action was undertaken.	Complaint

Formal Enforcement Action

Two abatement notices were issued during the reporting period:

Activity	Location
Forestry Operation: cease discharge of sediment	Kumara
Subdivision Development: cease burying trees within the CMA	Okuru

Mining Work Programmes and Bonds

The Council received the following **four** work programmes during the last reporting period. One programme has been approved in the 20 day timeframe. The remaining work programmes require a site visit for final approval or further information submitted.

Date	Mining Authorisation	Holder	Location
09/10/2015	RC09030	Crescent Creations Ltd	Waimea Creek
16/10/2015	RC12109	Holmes	Rimu
22/10/2015	RC12032/RC01287	Gary Cooper	Duffers Creek
28/10/2015	RC98024/RC2014-0164	Blakely Mining Ltd	Marsden

The Council **received** the following bond during the reporting period:

Mining Authorisation	Holder	Location	Amount
RC12186	Colligan – Paramount Mining	Marsden	\$6,000

The following bonds are recommended for **release**: The bond relating to RC12186 Colligan is a surety bond that has been replaced with a cash bond.

Mining Authorisation	Holder	Location	Amount
RC12186	Colligan	Marsden	\$6,000
RC12007	Vortex Minerals Ltd	Greenstone	\$20,000

RECOMMENDATION

1. That the November 2015 report of the Compliance Group be received.
2. That the surety bonds for RC12186 and RC12007 are released.

Chris Ingle
Chief Executive

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Tuesday, 9 November 2015** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB
CHAIRPERSON

C. INGLE
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 – 3	3.1 Minutes of Council Meeting 20 October 2015
	4	3.2 Minutes of Extraordinary Council Meeting 2 November
4.		REPORTS
	5 – 7	4.2 Corporate Services Manager's Report
	8 – 9	4.2.1 Schedule of Meeting Dates for 2016
5.	10	CHAIRMAN'S REPORT
6	11	CHIEF EXECUTIVE'S REPORT
7.		GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL

**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 20 OCTOBER 2015,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,
GREYMOUTH, COMMENCING AT 11.40 A.M.**

PRESENT:

A. Robb (Chairman), P. Ewen, P. McDonnell, T. Archer, A. Birchfield, S. Challenger, N. Clementson

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), R. Mallinson (Corporate Services Manager), M. Meehan (Planning & Environmental Manager), J. Adams (Consents and Compliance Manager), J. Pullen (Minutes Clerk)

1. APOLOGIES:

There were no apologies.

2. PUBLIC FORUM

There was no public forum.

3.1 CONFIRMATION OF MINUTES

Moved (McDonnell / Ewen) *that the minutes of the Council Meeting dated 8 September 2015, be confirmed as correct.*

Carried

Matters arising

There were no matters arising.

REPORTS:

4.1 ENGINEERING OPERATIONS REPORT

M. Meehan spoke to this report. He advised that he has been involved with the Franz Josef Community Working Group (FJWG) and attended its second meeting on 7 October. M. Meehan stated that a list of priorities was established at the first meeting and they then put agencies against the different tasks that were identified. M. Meehan advised that WCRC is taking a lead role in collating the natural hazard information that is available. WCRC is also taking a joint lead role with the Waiho River along with NZTA, looking at the flood hazard. M. Meehan advised that WCRC and NZTA has developed a draft joint monitoring strategy to look at the survey work that is both parties are doing and aligning that to ensure that good value for money is had. He advised that one plan is being looked at for the river and funding discussions are in progress. The community has always wanted one plan for the river. M. Meehan advised that the community has come up with around nine items, including street scape issues and the revitalisation of Franz Josef.

M. Meehan reported that photographs of the Hokitika river mouth which were taken by a drone have been sent to Councillors. Mr Murray Hicks from NIWA is to visit the site at the end of next week. Mr Hicks will also travel to Neils Beach to assess this area.

M. Meehan advised that a meeting was held with the Buller River Flood Committee. He stated that the three streams of work, flood warning, civil defence and potential flood mitigation options were discussed. M. Meehan a communication plan for the community is also being worked through, this will go out to the community shortly. He stated that later on there may be a survey sent out to residents to ascertain whether or not the community wishes to proceed with any of the flood mitigation options.

M. Meehan advised that he will be holding a meeting with the Neils Beach community on Friday to discuss erosion issues in this area and to discuss options for this community. He stated that this matter will be further discussed at the workshop following today's council meeting.

Moved (Challenger / Birchfield) *That this report be received.*

Carried

4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson stated that Cr Birchfield has raised some concerns about privacy and commercial sensitivity issues contained in the Annual Report. R. Mallinson suggested that the consideration of the adoption of the audited Annual Report is deferred to the in committee section of today's meeting.

Moved (Ewen / McDonnell)

That the audited Annual Report item be deferred to the in committee section of today's meeting".

Carried

R. Mallinson spoke to his report and advised that total income was \$1.827M for the two months until the end of August. He advised that total expenditure was \$1.946M which then resulted in a deficit of \$118,000. R. Mallinson stated that had the investment portfolio generated returns to his expectations there would not be a deficit as the investment income is \$118,000 less than budgeted for.

He stated that demand for river drainage and coastal protection works has been high during the reporting period. Cr Archer asked R. Mallinson what was likely to happen regarding the investment income. R. Mallinson said that there were very strong gains in July followed by negative returns in August and continuing negative returns in September. R. Mallinson stated that council income hasn't yet included any income from the annual consent fee charge as invoices are yet to be sent out to consent holders. R. Mallinson stated that the deteriorations in August and September were directly attributable to the troubled Chinese stock equity markets. He is hopeful that the results for October will show a strong rebound. Extensive discussion took place. R. Mallinson answering various questions from Councillors.

Moved (Ewen / Birchfield) *that this report be received.*

Carried

5.0 CHAIRMANS REPORT

The Chairman spoke to his report. He stated that the recent visit from Hon Simon Bridges was very good. They spoke about transport matters and minerals.

The Chairman reported that Jo Hayes, National List MP, was accompanied by Maureen Pugh when she visited recently.

The Chairman spoke about the recent Mayors and Chairs special meeting. He stated that Councillors were emailed a report on the West Coast Council's Commitment to Regional Efficiency. The Chairman asked Councillors for their thoughts on this matter. The report was put together by the four council chief executives. The Chairman advised that the report sets out a process to ascertain whether this will provide better service and savings for our communities versus a unitary council. Extensive discussion took place. Various questions were answered.

Moved (Birchfield / Archer)

That Council endorse The Commitment to Regional Efficiency as tabled in the Chairman's report.

Carried

Moved (Robb / Archer) *That this report is received.*

Carried

6.0 CHIEF EXECUTIVE'S REPORT

C. Ingle spoke to his report. He stated that the highlight from the recent Zone 5 and 6 meeting was the Canterbury Regional Economic Development Strategy which Jim Palmer, CEO from Waimakariri

District Council presented. C. Ingle stated that this was very similar to ours but it contains a lot more data. C. Ingle advised that one difference is that each action area has been assigned to a district council to implement, with Environment Canterbury doing freshwater management and irrigation infrastructure which is a major driver of the agricultural economy in Canterbury.

C. Ingle reported that Exercise Shakeout was a success.

C. Ingle reported that he attended the South Island Regional and Unitary Council CEO's meeting in Nelson on the weekend. He stated that the CEO's from Southland, Otago, Top of the South and Canterbury were in attendance.

C. Ingle advised that the meeting with Bathurst Mining Ltd scheduled for 19 October was cancelled by them.

C. Ingle reported that the Mayors and Chairs meeting scheduled for November will communicate the Regional Efficiency Report to the Local Government Commission as an alternative to a unitary council process. C. Ingle advised that it is important to keep in mind that studies will have to be carried out to establish whether or not the six criteria in the document are satisfied for each of the local government services that are provided. C. Ingle advised that Section 17A of the Local Government Act talks about service reviews, and this is the tool to use, to work collaboratively on this.

C. Ingle stated that the Update on TB Plan Review from Ospri is attached to his report.

Moved (Archer / Challenger) *that this report is received.*

Carried

GENERAL BUSINESS

Cr Clementson asked for clarification as to whether or not Council's quarry operations are covered in its health and safety plan. M. Meehan responded that Council is aware of the changes to the Health and Safety Act and what has been proposed. M. Meehan stated that Council as the Principal has the responsibility for the health and safety plans. M. Meehan stated that over the past 2 – 3 years Council has had a strong focus on health and safety. M. Meehan stated that Council's Quarry Manager is doing a lot of work in this area. C. Ingle advised that it has been a long time since Council has relied on contractor's health and safety plans. C. Ingle advised that Council has held tertiary level ACC Workplace Safety Management Practices (WSMP) since April 2013. C. Ingle stated that health and safety is another area that benefits from forums such as the South Island CEO's meetings as all parties are looking at the same issues. C. Ingle stated that the whole health and safety culture of this council has changed in recent years and he feels that this council is ahead of the game in this area.

M. Meehan requested that he not provide an engineering operations report for next month's meeting. This is due to the tight turnaround of meetings and the upcoming round of annual rating district meetings. This request was granted.

The meeting closed at 12.40 p.m.

.....
Chairman

.....
Date

3.2

THE WEST COAST REGIONAL COUNCIL

MINUTES OF AN EXTRAORDINARY MEETING OF THE WEST COAST REGIONAL COUNCIL HELD ON 2 NOVEMBER 2015, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOOUTH, COMMENCING AT 2.30 P.M.

PRESENT:

A. Robb (Chairman), T. Archer, A. Birchfield, P. Ewen, S. Challenger, P. McDonnell

IN ATTENDANCE:

C. Ingle (Chief Executive Officer), T. Jellyman (Minutes Clerk)

1. APOLOGIES:

MOVED (Archer / Ewen) *That the apology from Cr Clementson be accepted.*

Carried

2. ADOPTION OF 2015 AUDITED ANNUAL REPORT

The Chairman welcomed everyone to the meeting. The annual report was discussed.

MOVED (Archer / Birchfield)

That the audited Annual Report for the year to 30 June 2015 be adopted pursuant to section 98 of the Local Government Act.

Carried

The meeting closed at 2.32 p.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 9 November 2015
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 30 October 2015

1. Financial Report

I attach the financial report for the three months to 30 September 2015.

FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2015				
	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
REVENUES				
General Rates and Penalties	554,611	550,500	25%	2,202,000
Investment Income	-76,151	260,680	-7%	1,042,718
Resource Management	329,901	354,638	23%	1,418,550
Regional Land Transport	15,535	22,625	17%	90,500
Emergency Management	56,583	60,500	23%	242,000
Economic Development	37,500	0		0
River, Drainage, Coastal Protection	428,135	350,445	31%	1,401,778
Regional % Share Controls	99,270	100,000	25%	400,000
Other	14,716			
Warm West Coast	53,342	27,250	0%	109,000
VCS Business Unit	901,438	711,994	32%	2,847,975
Revaluation of Investment Property	0	8,454	0%	33,814
	2,414,880	2,447,084		9,788,335
EXPENDITURE				
Governance	108,609	105,782	26%	423,128
Economic Development	14,656	37,500		150,000
Resource Management	881,186	764,318	29%	3,057,270
Regional Land Transport	33,964	41,778	20%	167,110
Hydrology & Floodwarning Services	161,278	126,424	32%	505,695
Emergency Management	49,144	63,128	19%	252,512
River, Drainage, Coastal Protection	564,063	381,284	37%	1,525,135
Regional % Share Controls	187,570	181,435	26%	725,741
VCS Business Unit	741,777	586,994	32%	2,347,975
Other	38,091	23,039	41%	92,156
Warm West Coast	6,129	27,250	6%	109,000
	2,786,467	2,338,931		9,355,722
OPERATING SURPLUS / (DEFICIT)	-371,587	108,153		432,613

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	-80,843	-8,159	72,684	290,736
Economic Development	60,344	22,844	-37,500	-150,000
Quarries	-27,326	-25,965	1,361	5,444
Regional % Share of AHB Programmes	-6,865	-88,300	-81,435	-325,741
Investment Income	-336,831	-76,151	260,680	1,042,718
VCS Business Unit	34,661	159,661	125,000	500,000
General Rates Funded Activities	-161,305	-379,355	-218,051	-872,202
Warm West Coast	47,213	47,213	0	0
Revaluation Investment Property	0	0	8,454	33,814
Other	-336	-23,375	-23,039	-92,156
TOTAL	-471,288	-371,587	108,154	432,613

Net Contributors to General Rates Funded Surplus (-Deficit)	Net Variance Actual V YTD	Actual	Budget ytd	Annual Plan
Rates	4,111	554,611	550,500	2,202,000
Representation	-2,827	-108,609	-105,782	-423,128
Resource Management	-141,605	-551,285	-409,680	-1,638,720
Transport Activities	724	-18,429	-19,153	-76,610
River, Drainage, Coastal Protection	3,080	-101,804	-104,884	-419,537
Hydrology & Floodwarning	-34,854	-161,278	-126,424	-505,695
Emergency Management	10,067	7,439	-2,628	-10,512
	-161,305	-379,355	-218,051	-872,202

STATEMENT OF FINANCIAL POSITION @ 30 SEPTEMBER 2015

	@ 30/09/15
<u>CURRENT ASSETS</u>	
Cash	-360,229
Deposit - Westpac	998
Accounts Receivable - General	421,381
Accounts Receivable - Rates	2,003,321
Prepayments	181,925
Sundry Receivables	320,480
GST Refund due	
Stock - VCS	55,015
Stock - Rock	523,284
Stock - Office Supplies	19,164
Accrued Rates Revenue	
	<hr/> 3,165,339
<u>NON CURRENT ASSETS</u>	
Investments	11,176,146
Strategic Investments	889,659
Term Deposit - PRCC bond	50,000
MBIE & DOC Bonds	14,636
Investments-Catastrophe Fund	889,734
Warm West Coast Loans	686,501
Commercial Property Investment	1,340,000
Fixed Assets	4,892,780
Infrastructural Assets	54,061,958
	<hr/> 74,001,413
TOTAL ASSETS	<hr/> 77,166,751
<hr/>	
<u>CURRENT LIABILITIES</u>	
Bank Short Term Loan	1,600,000
Accounts Payable	592,357
GST	275,004
Deposits and Bonds	844,137
Sundry Payables	36,264
Accrued Annual Leave, Payroll	377,197
Other Revenue in Advance	59,505
Rates Revenue in Advance	969,355
	<hr/> 4,753,819
<u>NON CURRENT LIABILITIES</u>	
Future Quarry restoration	70,000
Interest Rate Hedge Position	180,435
Lower Waiho	228,360
Greymouth Floodwall	1,786,575
Hokitika Seawall	1,368,750
Punakaiki Loan	9,048
Strategic Investments	1,240,597
Warm West Coast	715,000
Office Equipment Leases	21,161
	<hr/> 5,619,926
TOTAL LIABILITIES	<hr/> 10,373,745
<hr/>	
<u>EQUITY</u>	
Ratepayers Equity	19,245,303
Surplus transferred	-371,587
Lake Brunner Project Funds	51,704
Rating Districts Equity	1,988,939
Tb Special Rate Balance	317,206
Revaluation	34,624,357
Quarry Account	-267,076
Catastrophe Fund	897,160
Investment Growth Reserve	10,307,000
TOTAL EQUITY	<hr/> 66,793,006
LIABILITIES & EQUITY	<hr/> 77,166,751

2. Investment Income

Westpac Portfolios

September 2015	Catastrophe Fund	Major Portfolio	TOTAL
Opening balance 1 September 2015	\$ 898,714	\$ 11,287,116	\$ 12,185,830
Income September 2015	-\$ 8,986	-\$ 110,970	-\$ 119,956
Deposit			
Withdrawal		\$ -	\$ -
Closing balance 30 September 2015	\$ 889,728	\$ 11,176,146	\$ 12,065,874
Total income year to date to 30 September	-\$ 7,431	-\$ 73,508	-\$ 80,939

3. Comment

The result for the three months to 30 September 2015 was a deficit of \$371,000.

As shown above, the Westpac portfolios declined in value by just under \$120,000 during September. There was three staff payrolls during September which also contributed to the increase of the deficit from the \$118,000 reported to the end of August.

Resource Management income does not yet reflect the annual consent fee of \$55 which was established in the 2015/25 Long Term Plan. The annual fee will bring be at least the \$100,000 budgeted, with the precise amount dependent on the number of live consent files identified. Our intention is to commence billing these \$55 charges for 15/16 over a three month period commencing in January.

4. West Coast Regional Council Electoral Officer

The Local Electoral Act 2001 requires every local authority to appoint an electoral officer.

We have traditionally appointed the Grey District Council electoral officer as the West Coast Regional Council electoral officer. This has worked very well over the years and is an example of a successful shared service.

Following the retirement of Alan O'Connell from the staff of Grey District Council following the 2013 elections, it is necessary for West Coast Regional Council to formally appoint his successor Kathryn Ruddle as the West Coast Regional Council electoral officer.

RECOMMENDATIONS

1. *That this report be received.*
2. *That Kathryn Ruddle be appointed as the West Coast Regional Council Electoral Officer.*

Robert Mallinson
Corporate Services Manager

4.2.1

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 9 November 2015
Prepared by: Robert Mallinson – Corporate Services Manager
Date: 30 October 2015

Subject: **SCHEDULE OF MEETING DATES FOR 2016**

Attached is a proposed meeting date schedule for 2016.

All dates are the second Tuesday of the month with the exception of the November meeting which will be held on Monday 14 November 2016.

RECOMMENDATION

That Council adopts the 2015 Schedule of Meeting Dates.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

SCHEDULE OF MEETING DATES FOR 2016

ORDINARY MEETING AND RESOURCE MANAGEMENT MEETINGS

(Starting with RMC meeting: Commencing at 10.30 a.m.)

MEETING MONTH	DATE
January	No Meeting
February	9 th February
March	8 th March
April	12 th April
May	10 th May
June	14 th June
July	12 th July
August	9 th August
September	13 th September
October	11 th October
November	Monday 14 th November
December	13 th December

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting- 9 November 2015
Prepared by: Andrew Robb – Chairman
Date: 2 November 2015
Subject: **CHAIRMAN'S REPORT**

Meetings Attended

- I attended the annual rating district meetings for the Taramakau, Red Jacks and Coal Creek.
- I attended the Ospri stakeholders meeting and Ospri Annual General meeting as regional sector representative.

RECOMMENDATION

That this report be received.

Andrew Robb
Chairman

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 9 November 2015
Prepared by: Chris Ingle – Chief Executive
Date: 2 November 2015
Subject: **CHIEF EXECUTIVE'S REPORT**

Meetings Attended

- I attended the Hokitika Joint Seawall Committee, and the Kongahu and Karamea rating district meetings. The Greymouth Joint Floodwall Committee meeting will follow today's meeting.
- I attended the annual Envirolink and Science Advisory Group meeting in Wellington on 29 October.
- I will be attending the Regional Chief Executive's forum in Wellington on 3 November.
- I will be attending the Chief Executive's Environmental Forum in Wellington on 4 November.

Civil Defence West Coast

I am part way through the formal controller training now encouraged by the Ministry of Civil Defence & Emergency Management. I have been completing weekly assignments towards this course for the past few weeks and this culminates in a week-long residential training session in Christchurch from 15 – 20 November inclusive.

SOLGM Annual Summit

The Society of Local Government Manager's annual summit is held in Palmerston North from 9-11 November. I will attend two days on the 10th and 11th.

RECOMMENDATION

That this report be received.

Chris Ingle
Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- | | | |
|---------|-----|--|
| 12 – 14 | 8.1 | Confirmation of Confidential Minutes 20 October 2015 |
| | 8.2 | Overdue Debtors Report (to be tabled) |
| 15 – 41 | 8.3 | Investment Matters |
| | 8.4 | Response to Presentation (if any) |
| | 8.5 | In Committee Items to be Released to Media |

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 20 October 2015		Section 48(1)(a) and in particular Section 9 of 2nd Schedule Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report		
8.3	Response to Presentation (if any)		
8.4	In Committee Items to be Released to Media		

I also move that:

- Chris Ingle
- Robert Mallinson
- Michael Meehan

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.